

NPI Numbers and Employee Records Needed for Crisis Intervention Roster Staff

As we move into our final phase of requiring roster staff as the rendering provider for claims submission, we are requesting our provider agencies to **submit rosters and employee records for their crisis intervention staff only. Please only submit staff providing crisis intervention services. Please do not submit your entire roster staff.** Magellan must receive your completed rosters and employee records for crisis intervention service providers only no later than **June 18, 2024.**

Please submit only your crisis intervention roster staff using the [Organizational Behavioral Health Roster Staff](#) form to SJGanesan@magellanhealth.com no later than **June 18, 2024.**

Please submit only your crisis intervention employee records to rosterstaff@magellanhealth.com. Please submit a copy of the following documents by **June 18, 2024.**

- Driver's License
- Resume or Job Application
- Degree or Diploma
- Attestations for OBH Required Trainings
- Attestations for Required Magellan Trainings
- Annual Crisis Intervention Training
- Cultural Competency Trainings
- OIG Checks
- Adverse Actions Checks
- Criminal Background Checks
- Drug Screen per your agency's policy.
- Office of Motor Vehicle Screen or attestation stating the agency's transportation policy
- First Aid/CPR Certification

All claims submitted to Magellan for crisis intervention with dates of service August 1, 2024, forward must include the rendering provider's NPI number. Claims submitted without this information for date of service August 1, 2024, will be denied.

This communication is posted on the Magellan of Louisiana website.
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Please reach out to your [Network Management Specialist](#) (NMS) with any questions or concerns. Your NMS is available for support.

Thank you for all you do in supporting the members of CSoC.

Magellan of Louisiana